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Form **W-4**

# Employee's Withholding Certificate

OMB No. 1545-0074

Department of the Treasury  
Internal Revenue Service

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Your withholding is subject to review by the IRS.

# 2024

**Step 1:**

**Enter  
Personal  
Information**

(a) First name and middle initial

Last name

(b) Social security number

Address

Does your name match the name on your social security card? If not, to ensure you get

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## General Instructions

Section references are to the Internal Revenue Code.

### Future Developments

For the latest information about developments related to Form W-4, such as legislation enacted after it was published, go to [www.irs.gov/FormW4](http://www.irs.gov/FormW4).

### Purpose of Form

Complete Form W-4 so that your employer can withhold the

correct amount of federal income tax from your pay for 2024. For more information, see the instructions for Form W-4.

If you choose the option in Step 2(b) on Form W-4, complete this worksheet (which calculates the total extra tax for all jobs) on only ONE Form W-4. Withholding will be most accurate if you complete the worksheet and enter the result on the Form W-4 for the highest

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EMPLOYEE INFORMATION - RESIDENCE LOCATION

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